

**Paducah Infrastructure Support Services  
Request for Proposal DE-SOL-0006383  
Questions and Answers #3**

<b>No.</b>	<b>Industry Question</b>	<b>DOE Answer</b>
101.	C.2.2.2, RADIATION PROTECTION AND RADIOLOGICAL SERVICES, paragraph 7, 3rd sentence states, “The Contractor’s dosimetry program shall meet DOE Laboratory Accreditation Program (DOELAP) requirements...” DOELAP accreditation requires review of the Contractor’s Program, and review of the service providers by DOE. Has the Government set a date for when the Contractor’s Program must receive DOELAP accreditation?	The current program under the ISS is DOELAP accredited and the successful Offeror is expected to maintain DOELAP accreditation.

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102.	<p>C.3.5.2.4, Computerized Maintenance Management System, 1st paragraph, 2nd sentence states, “The Contractor shall provide full access to the CMMS by the Government to include any licensing requirements.” Since access to Maximo requires individual licenses, will the Government specify the number of licenses it requires?</p>	<p>An amendment to the Final RFP will modify Section C.3.5.2.4 to allow the use of MAXIMO or an approved equivalent. Attachment J-8.C.3.4.2 will also be modified to include "MAXIMO or approved equivalent" with 5 licenses. The software licenses will be reimbursable under Section C.4.6.</p> <p>The current version of the MAXIMO is v6.2 and the following modules are enabled:</p> <ol style="list-style-type: none"> <li>1. Time and attendance</li> <li>2. Work order management (including an automated approval process)</li> <li>3. Invoicing for labor and materials</li> <li>4. Asset management</li> <li>5. Work order costing</li> </ol> <p>The current detailed status of the CMMS is not fully known at this time. The database has been used internally to track and monitor work at varying levels and bases. Assets have not been fully inputted into the CMMS at this time and individual breakdown of subsystems has not been performed. The licenses for the software have been held by the current ISS contractor. Though the database supports the development of some current deliverables to the Government, no direct deliverables has been provided via this method. Other contractors at the site use SOMAX and IREN.</p> <p>The requirements, as delineated in the solicitation, are a significant departure from historical practices. This solicitation parallels DOD's philosophy to work ordering, performance, and monitoring. MAXIMO, as currently configured, is not expected to support this approach. As such, it will be up to the successful Offeror to ensure that the requirements as defined in the Contract are met through the use of Government reimbursed licenses for a CMMS software.</p>

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103.	C.3.5.2.4, Computerized Maintenance Management System, 2nd paragraph, specifies that the Government will define CMMS data element entry requirements within this Contract and revise CMMS data element entry requirements as necessary during Contract performance. It further states that the Contractor will provide this at no additional cost to the Government. Since modifications to Maximo require support by a qualified database administrator, will the Government specify a maximum limit of changes per year for estimating purposes?	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
104.	C.3.5.2.4.1, Scheduled Maintenance, specifies nine (9) specific categories of information to be captured in the CMMS. Does the current version of Maximo at the site capture these nine (9) specific categories or will modifications to the software be required?	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
105.	C.3.5.2.4.2, Maintenance Request Reception and Processing, specifies eleven (11) specific types of information to be captured in the CMMS for each service order received. Does the current version of Maximo at the site capture these eleven (11) specific types of information or will modifications to the software be required?	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
106.	C.3.5.2.4.3, Completed Maintenance, specifies ten (10) specific types of information to be captured in the CMMS for completed activities or service. Does the current version of Maximo at the site capture these ten (10) specific types of information or will modifications to the software be required?	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.

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107.	<p>C.3.5.2.4 Computerized Maintenance Management System The Contractor shall fully utilize the computer software program MAXIMO as their CMMS.</p> <p>C.3.6.3.1 Electronic Records Management System (ERMS) The Contractor shall develop and implement records management controls to ensure that the identification, maintenance and disposition of all records (regardless of media), including electronic and email, are managed utilizing an ERMS (Documentum or equivalent) in accordance with Federal and DOE requirements and guidelines for all records, including historical records (see Section C.3.6.5.7, Historical Records), those received from DOE, and other contractors/subcontractors.</p> <p>Will DOE consider adding “or equivalent” to the Maximo requirement similar to the RFP requirements for “Documentum or equivalent” software.</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
108.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Will the government please provide a list of Maximo modules used in the existing CMMS for Paducah infrastructure and support systems.</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
109.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>For each CMMS module, will the government please provide the version number, the number and type of licenses, and the historical annual cost incurred for each type of license.</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.

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110.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>For each CMMS module, will the government please provide the list of data fields used, screen designs, automated work flows, the number of records stored, and the historical number of records entered or updated per month.</p>	<p>Refer to Q&amp;A #102 for a consolidated response to questions received regarding the CMMS.</p>
111.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Will the government please provide a description of any CMMS software customization made to the standard Maximo formats and functionality, including any automated ties to other Paducah Infrastructure and Support Services financial, estimating, records management, or project management software.</p>	<p>Refer to Q&amp;A #102 for a consolidated response to questions received regarding the CMMS.</p>
112.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Which assets are currently stored in the MAXIMO database? All FIMS categories? Equipment? Fleet?</p>	<p>Refer to Q&amp;A #102 for a consolidated response to questions received regarding the CMMS.</p>
113.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Are parts and supplies currently tracked within MAXIMO? Is it directly linked to maintenance functions as an inventory management system.</p>	<p>Refer to Q&amp;A #102 for a consolidated response to questions received regarding the CMMS.</p>
114.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Is data input by any field personnel or does Maximo admin input all data from reports brought in by the field?</p>	<p>Refer to Q&amp;A #102 for a consolidated response to questions received regarding the CMMS.</p>

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115.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Which maintenance functions are managed within Maximo: i.e., initiation, estimating, work orders, scheduling, closeout and for which activities (preventive, predictive, and routine maintenance, pest, grounds, cleaning, equipment maintenance?)</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
116.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Is Maximo used to estimate and then record actual labor hours and rates for each task?</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
117.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>If PMs are in the system, are they linked to other data sources such as master equipment lists, drawings, safety data, spare parts inventory,</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
118.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Is the escalation feature active?</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
119.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>What management reports does Maximo currently generate?</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
120.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Is Maximo used for any ESH functions?</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
121.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Is the license currently active?</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.

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122.	<p>Section C.3.5.2.4, Computerized Maintenance Management System</p> <p>Is the DOE the named licensee for Maximo?</p>	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
123.	Will the Software License for Maximo be made available as Government Furnished Property for use by the successful competitor? If not will the government allow use of an alternate software?	Refer to Q&A #102 for a consolidated response to questions received regarding the CMMS.
124.	<p>Reference Section C, paragraph C.3.6.5.7, Historical Records on Page C-87.</p> <p>Question: Can we assume that the 140 cubic feet of Sealands and the 48 cubic feet of Other field repositories are paper records? Are the Rolls of Microfilm 100 foot rolls of 16 or 35 mm film?</p>	Per Attachment J-8.C.3.6.1, Historical Records Description, the records stored in Sealand shipping containers are paper. The other field repositories are expected to be primarily paper records, but are expected to include some other media as well. The Microfilm rolls are 100 feet in length and are 16 mm film.

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125.	(Reference: Section J) Will the government provide the maintenance plans for all listed HVAC components and systems?	<p>The successful Offeror will have access to the former contractor's non-proprietary deliverables to serve as a starting point in meeting the requirements of this Contract.</p> <p>Per Section C.3.5.3.2.1, Preventative Maintenance Program Development, “The Contractor shall develop a comprehensive PM program (see Section J, Attachment J-4, List of Deliverables) for assigned buildings, structures, and installed equipment. The PM program shall be developed from applicable original equipment manufacturer manuals, inspection checklists, manufacturer’s standards, industry standards, and commercial guides, as applicable. The Contractor shall identify and/or develop maintenance standards and procedures for each building and subsystem, structures, and installed equipment to their individual component level. The maintenance standards and procedures shall be readily accessible to the Government in the CMMS.</p> <p>For each facility, the Contractor shall address all installed equipment (e.g., HVAC, electrical equipment, fixtures, etc.) and building systems (e.g., roofing systems; structural components; interior walls, ceilings, and trim; interior and exterior doors; windows and screens; stairs and stairwells; cabinets and countertops; interior accessories; flooring and floor covering; exterior walls; exterior trim gutters and downspouts; exterior concrete and masonry structures; exterior accessories; overhead or rolling doors; signage; refrigeration equipment; plumbing systems; electrical material and equipment; elevators; etc.)”</p>



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126.	<p>C.3.3.2. RFP Reference: The PWS task states, “the contractor will review the performance assurance metrics for the Protective Force’s operations and develop a semi-annual reports on the result of these reviews (see Section J, Att. J-4, List of Deliverables).” The deliverable for PWS C.3.3.2 is titled “Review of the Performance Assurance Metrics for the Protective Force’s Communication Equipment.”</p> <p>Q: Please clarify if the contractor is to report on Protective Force’s operations, or Performance Assurance Metrics for the Protective Force’s Communication Equipment.</p>	<p>The Contractor shall report on the Protective Force’s Performance Assurance Metrics. Per an amendment to the Final RFP, the deliverable name will be revised from “Review of the Performance Assurance Metrics for the Protective Force’s Communication Equipment” to “Review of the Performance Assurance Metrics for the Protective Force.”</p>
127.	<p>Reference: Attachment J-5 Item 11 Network File Storage “Provide and manage network file storage to ensure sufficient capacities are allocated to user organizations. (C.3.4.3.2.6)”</p> <p>Remediation Box unchecked</p> <p>Although the ISS Contractor currently provides network file storage to the remediation contractor, the RFP as written would create a gap in coverage to the remediation contractor from March 15, 2015 to the time their contract responsibility transfers to the deactivation contractor on July 21, 2015. Should the ISS Contractor be required to provide Network file Storage for the Remediation Contractor (RC) until the termination date of the RC contract term?</p>	<p>As part of an amendment to the Final RFP, “Remediation” will be checked in Attachment J-5, Government Furnished Services and Interface Requirements Matrix, Section 1, Item 11, Network File Storage.</p>
128.	<p>Reference: Page C-31, Section C.3.3.3.1.5 Escort Requirements, “<i>The Contractor shall develop, implement and maintain an escort program.</i>”</p> <p>Can DOE provide any data on number of escort days that have been required in the past 2 years?</p>	<p>No. The ODSA is responsible for determining the escort requirements for the PGDP site. Site contractors are responsible for self-escorting visitors in support of their respective activities.</p>

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129.	<p>Reference: Page C-89, Section C.3.7 Mail Service</p> <p>Does this contract perform processing of classified mail and if so is there a requirement in Attachment J-9 for a job position with a Q-Clearance?</p>	<p>Yes. The Contractor processes classified mail.</p> <p>See response to question #130.</p> <p>An amendment to the Final RFP will include an added reference to classified mail in Section C.3.7, Mail Services.</p>
130.	<p>Reference: Some of the issues the PAAA Enforcement Coordinator will be working on could involve information classified as SRD.</p> <p>PAAA Enforcement Coordinator is not listed in RFP Attachment J-9 as needing a Q-Clearance. Considering some documents processed by this position are classified as SRD, should there be security clearance requirement?</p>	<p>Attachment J-9 is currently a placeholder in the Final RFP.</p> <p>Per Attachment J-8.C.2.1, Historical Listing of Positions Requiring Clearances, “The following listing of historical listing of positions requiring clearance was compiled from a cross section of historical contracts during this site’s history. It is for informational purposes only.”</p> <p>The Attachment is not all-inclusive, and the positions requiring clearances are dependent upon the successful Offeror’s implemented technical approach and staffing plan.</p> <p>Per Section H.47 (as will be revised in an amendment to the Final RFP), “Under this Contract, only appropriate Contractor personnel are required to have an “L” clearance level. Key Personnel and certain other personnel are required to have a “Q” clearance level. The Contractor shall seek opportunities to reduce the levels of clearance required for personnel and ensure that any Contractor personnel that have a clearance have a legitimate, demonstrable need for access to the category and level of classified information or matter, or category of SNM, for the performance of their official duties.”</p>
131.	<p>What is the number of drug tests conducted for site contractors in each of the last 3 years?</p>	<p>Section 3.3.5, Personnel Security, will be amended for clarity related to drug testing as part of an amendment to the Final RFP.</p> <p>Also, historical drug testing quantities will be included in Attachment J-8.C.3.3a, Security Services Workload History, as part of an amendment to the Final RFP.</p>

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132.	Section H.47. Personnel Security Clearances (page H-46), states that “Personnel assigned by the Contractor to work at the DOE site will be required to obtain a security clearance....Under this Contract, Contractor personnel shall be required to have an “L” clearance level at a minimum. Key management and certain other personnel will be required to have a “Q” clearance level.” Can the government please verify that this statement is correct and all personnel on the contract will require at least an L clearance?	<p>An amendment to the Final RFP will include a modification to the language within Section H.47, Personnel Security Clearances, to the following:</p> <p>“Under this Contract, only appropriate Contractor personnel are required to have an “L” clearance level. Key Personnel and certain other personnel are required to have a “Q” clearance level. The Contractor shall seek opportunities to reduce the levels of clearance required for personnel and ensure that any Contractor personnel that have a clearance have a legitimate, demonstrable need for access to the category and level of classified information or matter, or category of SNM, for the performance of their official duties.”</p>
133.	Depending on when the award is made, will DOE allow the incumbent’s Cyber Security Self-Assessment stand until the next due date or will the incoming contractor be required to establish a new baseline? If is required to establish a new baseline, how long after the contract award is made and the incoming contractor actually takes the responsible role will the incoming contractor have to complete the Cyber Security Self-Assessment?	<p>The current Cyber Security Self-Assessment can be utilized until the next required due date.</p> <p>Also, as part of an amendment to the Final RFP, the deliverable schedule for the Cyber Security Self-Assessment will be changed from “Annually” to “Annually by March 31.”</p>
134.	Please provide the Severance Plan and Retiree Medical Plan	The ETTP Severance Plan will be made available to interested Offerors under non-disclosure agreements (see procurement website). Retiree medical benefits for grandfathered employees are covered under the MEWA, which is available under non-disclosure agreements.
135.	C.2.4.1, C.3.4.3.2.14. Will the Contractor be inputting any data into EM's Integrated Planning, Accountability, and Budget System (IPABS)? The RFP references seem to lead one to believe that the Contractor will be required to access and use the IPABS to input data, but the EM guidance for Operations Activities Protocol states that the DOE inputs the data into IPABS after the contractor provides them the monthly updates.	The Contractor will not be entering data into IPABS. This clarification will be included as part of an amendment to the Final RFP.
136.	The RFP (L-16 section (i)) states that the font shall be no smaller than size 12 and font type shall be Arial or Time News Roman. Will the government waive these requirements for information that is submitted in tables and/or graphic form.	Per L.30(i), “Graphs, tables and spreadsheets where necessary must be 10 point or larger Arial or Times New Roman font type.”

No.	Industry Question	DOE Answer
137.	Acid Road - What is the distance that is required to maintained – from the barricade or further distance?	The length of Acid Road to be maintained is 7,234 feet listed as “South Acid Road” in Attachment J-8.C.3.5.6a, Listing of Roads.
138.	Given the quantity of hard copies, will you consider allowing the hard copies to be submitted a day after the electronic submission?	All required copies of the proposals must be submitted in accordance with the specified due date and time.
139.	Attachment L-6 has one column for Option Period FTEs. Do you want the total FTEs for all option periods here, or should we add columns for each of the option years?	The Final RFP includes only one option period of 22 months. The labor categories and full-time equivalents for the option period shall be entered into the column.
140.	L.32. The RFP states: “Detailed estimate worksheets are not required, but a narrative Basis of Estimate (BOE) shall be provided.” Is the narrative BOE to be provided in Volume II, Volume III, or both? If a narrative BOE is to be included in Volume II, is it included in the page count?	Volume II only. The Basis of Estimate is not excluded from the Volume II page limitation, per Section L.30(f).
141.	L.33(I). Can financial statements for teaming partners and major subcontractors be submitted in sealed envelopes? Can each entity also upload their proprietary information separately to FedConnect?	Refer to Q&A #6.
142.	Section L, Clause L.32, Proposal Preparation Instructions - Volume II Technical Proposal on page L-21  May the Offerors use some of its 75 page allocation to provide an Executive Summary of its proposal ahead of Criterion 1.0 Past Performance?	Yes, but this information will not be evaluated under the three stated evaluation criterion.
143.	General question regarding ODCs. Can DOE provide the site’s current annual costs for ODCs, i.e. disposable PPE, cleaning supplies, paper products, and other similar ODC items?	ODC data is being compiled and will be provided by DOE.
144.	How soon after award will DOE require the incoming contractor to establish a new baseline for programs that require a baseline? What is DOE's preferred prioritization of those areas and or programs to be accomplished first?	The only requirement for baseline support is in Section C.2.4.1, Project Management Activities.
145.	Section L.33, Proposal Preparation Instructions – Volume III: Price Proposal) Does the inclusion of FAR 52.216-11 mean that all cost reimbursable ELINS are only billable at cost (including applicable indirects, but excluding fee)? Or is fee allowable on these items?	Per Section C.4.0, Cost Reimbursement Work, “No direct labor costs, indirect costs, or fee shall be paid in addition to or related to cost reimbursement items included in PWS Section C.4.0.” Accordingly, FAR 52.216-11 is included since no fee is provided for the cost reimbursement work.

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146.	Section L.33, Proposal Preparation Instructions – Volume III: Price Proposal) Does the Paducah site have specific adders that offerors should use when pricing labor/fringe (i.e. absences adder, continuity of service adder or continuity of pension adder)?	No.
147.	Section L.33, Proposal Preparation Instructions – Volume III: Price Proposal) Would the Government add a Cost Reimbursable ELIN for all ODCs, as these items are provided to service all site personnel and beyond the control of the small business offeror to fully manage their usage/consumption.	No.
148.	Section L.33, Proposal Preparation Instructions – Volume III: Price Proposal) As fuel will be a major ODC cost, and the pricing is very volatile, would the government add a Cost Reimbursable ELIN for this item to ensure that small business offerors can adequately manage this commodity within their budgets and risk tolerance over the contract 5-year period?	Refer to Q&A #89.
149.	The 7th bullet down on Page 19 of the Pre-Proposal Conference Presentation slide show states that a Communications System Description will be provided in the final RFP, but this document is not included in the Final RFP. Will the government provide a copy of the Communications System Description?	This bullet was inadvertently included in the slide presentation, and this J-8 attachment is not included in the Final RFP. Per slide 3 of the pre-proposal conference presentation, the written terms and conditions of the Final RFP govern over any information presented during the pre-proposal conference.

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150.	<p>C.3.5.1.2 Personal Property: The Contractor shall coordinate and provide disposition support for Government owned personal property determined to be excess for all PGDP site contractors and DOE operations in accordance with DOE O 580.1A, “Department of Energy Personal Property Management Program,” DOE O 458.1, “Radiation Protection of the Public and Environment” and additionally, when applicable, the following will apply:</p> <ol style="list-style-type: none"> <li>1) The Contractor shall disposition classified equipment and material in accordance with the requirements of 41 CFR § 109-45.309-52 and DOE O 471.6, “Information Security.”</li> <li>2) The Contractor shall identify control and disposition high-risk property in accordance with the DOE Personal Property Letter 970-3, Revision 1, dated February 3, 1998.</li> <li>3) The Contractor shall disposition nuclear-related or proliferation sensitive property in accordance with the requirements of 41 CFR § 109-45.309-53.</li> </ol> <p>The Contractor shall interface with the Paducah Area Community Reuse Organization (PACRO) to transfer eligible excess personal property per the PACRO/DOE Property Transition Agreement. Will a copy of the PACRO/DOE Property Transition Agreement be provided?</p>	<p>The PACRO/DOE Property Transition Agreement will be made available to interested Offerors under non-disclosure agreements (see procurement website).</p>